

Directors at Work: A Practical Guide for Boards



Geoffrey Kiel, Gavin Nicholson, Jennifer Ann Tunny, James Beck

Overview

Directors at Work: A Practical Guide for Boards is designed to be a practical tool for directors and boards wishing to implement leading practice corporate governance in their organisations. The book discusses contemporary issues in corporate governance, ways in which boards, directors and their advisers can be effective, and ways to improve their governance processes and procedures.

Features

Authored by leading practitioners and academics in the corporate governance area, *Directors at Work: A Practical Guide for Boards*, provides practical advice on how to:

- Ensure your governance activities meet Australian law;
- Select new directors and form a board;
- Define the key roles within governance;
- Identify and operationalise the key functions a board must undertake;
- Implement effective governance processes such as setting board agendas and taking minutes;
- Assist individual directors and boards continually develop while providing reasonable protection for directors as they go about their duties; and
- Recognise the behavioural dynamics that impede effective governance processes and decision making.

The book is suitable for all types of organisations with a governing body (i.e. a board, council, committee, senate, etc), including:

- Listed companies;
- Private companies;
- Not-for-profit organisations;
- Government business enterprises and authorities;
- Universities;
- Other entities not governed by the *Corporations Act 2001*.

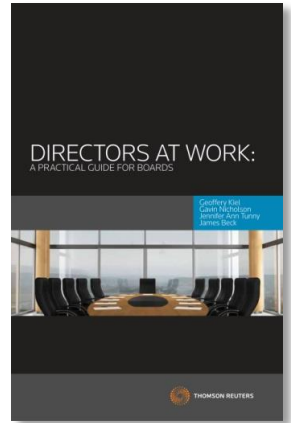
Contents

The topics covered in the book include:

- The changing nature of corporate governance;
- The regulatory framework of corporate governance;
- Defining governance roles;
- Key board functions;
- Improving board processes;
- Board effectiveness;
- Board behavioural dynamics;
- Preparing your Corporate Governance Charter; and
- Future directions in corporate governance.

Order Form

Directors at Work: A Practical Guide for Boards
Geoffrey Kiel, Gavin Nicholson, Jennifer Ann Tunny, James Beck



Date: _____

Name: _____

Company _____

Position _____

Contact no(s): _____

Postal address: _____ P/Code: _____

Email: _____

Payment – Credit Card

Visa Mastercard

Name on card: _____

Card no: _____ Exp date: _____

Quantity: _____ Cost: **\$130.00 (AUD)** per book + Postage: **\$12.00**

Total: \$ _____

Signature: _____

Postage and handling will vary according to the location and size of the order - multiple copies shipments will be charged according to weight.

For further information please telephone: Effective Governance on +61 7 3024 0455